Approved Programme & Carry Forward Proposal

General Fund	Original	Revised	Year to date	Year to date	YTD		Carry	Year End	Comments	Forecast	Forecast	Forecast
General Fullu	Budget Incl C/F		Revised Budge		Variance	Forecast	Forward	Variance		22/23	23/24	24/25
Transforming Customer Services	106,575	106,575		0	0	106,575	0		Covid-19 and other delays have prevented the start of work on the reception alterations delaying the contact centre move. Work towards the move is still progressing but details are yet to be firmed up. The project is expected to be on budget. In addition the Call centre on the first floor of the extension is now operational working within Covid guidelines			
Website Development	10,000	10,000	0	0	0	10,000	0	0	This project is to enhance the platform to allow for future development of the website. Currently reviewing the scope of this projects with LGR on the horizon.			
GIS System	31,380	31,380	15,690	1,600	-14,090	31,380	0	0	This project forms part of the Contact Centre re-opening project. This capital budget will fund the software requirements as required. Committed £7k for Lone Worker software from PICK Protection			
Benefits & Taxation System upgrade	21,380	21,380	5,345	652	-4,693	21,380	0	0	This budget is linked to software upgrades supporting Channel Shift as part of the Digital Strategy	15,000	15,000	15,000
IDOX Planning System	15,000	15,000	3,750	1,000	-2,750	15,000	0	0	To support the IDOX suite of software applications for upgrades and patches as part of the IDOX Roadmap. This ensured that we remained PSN compliant throughout 2021/22	15,000	15,000	15,000
ICT - Servers	30,000	30,000	0	0	0	30,000	0	0	Renewed Sophos Cybersecurity to September 2023 at a cost of £28k (pending receipt of the invoice).			
ICT - Software	4,694	4,694	1,174	4,000	2,827	4,000	0		Budget committed to the Digital Workforce Project and the implementation of Microsoft 365 Tools - training has now been completed and the final invoice has been paid for £4k, no further costs will be incurred.			
Adobe Licence Replacement	15,000	15,000	0	0	0	15,000	0	0	Licences replacement programme due 2021/22.			
Finance System Replacement	0	0	0	0	0	0	0	0	Replacement for the finance system has been reforecast into 2022/23.	0		150,000
Finance Software	0	0	0	0	0	0	0	0	Capital investment to maintain the current software based on the upgrades/development roadmap received from the software supplier.	20,000		
PICK Protection Software	0	0	0	0	0	0	0	0	Capital investment to maintain our current PICK Protection software	8,000		
SAN Storage	0	0	0	0	0	0	0	0	The Council's Storage Area Network which is the underlying disk space for all our servers, systems and data. This cost is to replace the existing storage which is approaching end of hardware support life with storage on the NYCC SAN.		30,000	
Committee Management System	3,000	3,000	0	0	0	3,000	0	0	ModernGov software upgrade expected in 2021/22 as part of legislative changes			
Upgrade to Assure from M3	8,500	8,500	0	0	0	8,500	0	0	This budget is to migrate from M3 to Assure software as part of the Digital Transformation programme. The Assure migration is expected to Go Live in Q3 2021/22			
Cash receipting System	32,500	32,500	0	0	0	32,500	0	0	Income Management Software replacement project. The budget for this project will be used for the capital purchase of the system, training and consultancy on the new software due to GO LIVE in Q3 2021/22.			
Northgate Revs & Bens	3,600	3,600	0	0	0	3,600	0		Budget required for system upgrades following legislative changes in relation to e-billing in line with the Digital Strategy			
Asset Management Plan - Leisure & Parks	47,891	47,891	0	0	0	47,891	0	0	IHL are currently gathering quotes for the planned maintenance work for this year and inspections are taking place to identify works that will be required during 2022/23 so these costs can be fed into budget setting later this year.	9,005	17,746	
Committee Room Microphone system	65,000	65,000	0	0	0	65,000	0	0	Specification is written and tenders have been invited and are with Procurement for review for the Committee Room microphone system. Consideration is being given to alternative options such as renting equipment following LGR, in all likelihood this equipment will still be required at the Civic Centre irrespective of the LGR outcome.			

				Appendix D : 20	21/22 Selby Di	strict Council	Capital Progra	<u>mme - To 30 S</u>	eptember 2021			
General Fund	Original Budget Incl C/E	Revised	Year to date	Year to date	Year to date	Forecast	Carry Forward	Forecast	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Car Park Ticket Machines	Budget Incl C/F 22,473	Budget 22,473	Budget 11,237	Actual 1,147	Variance -10,090	22,473		Variance	Implementation of the revised car park tariffs was delayed whilst technical issues relating to acceptance of card transactions was resolved. Implementation of the associated machine upgrades is now completed and operational and we are awaiting final invoices.	22/23	23/24	24/25
Industrial Units Maintenance	25,000	25,000	0	0	0	25,000	0	(An initial report detailing the options has been provided to LT for consideration. Further work is now required to develop a formal business case for each option. Given the nature of the options being considered it is considered inappropriate to seek approval to invest the existing capital funds at this time. Improvements to the industrial units are subject to the outcome of a report to Executive in respect of the future direction. We are awaiting information regarding demand from colleagues in ED to inform the recommendations of the report. Progress has been delayed in respect of provision of demand information due significant resource pressures resulting from further Covid19 restrictions and additional support requirements for local businesses. The forecast has been revised to £25k 21/22 for unforeseen costs with the balance in 22/23.	229,400		
Industrial Units Investment	0	357,553	0	0	0	20,000	337,553	-337,553	New Bid approved at Council on 22 July 2021. Major updating of industrial units including energy efficiency, panel erosion and refurbishments. We are currently working with our EPC Assessor to establish the nature and scale of works required to achieve the minimum required energy efficiency standards required to bring out industrial units back int use. Following completion of this work, a specification will be developed and issued to the market. Due to capacity issues with the team however is not anticipated this will occur until Q4, with works commencing in Q1/Q2 of 2022/23. The forecast is therefore requested to be reduced to £20k for the current year with the balance of this years budget being forecasted into 2022/23.	620,163	300,669	
Car Park Improvement Programme	520,168	520,168	20,084	19,758	-326	150,000	370,168	-370,168	Work to progress improvement to Back Micklegate and Micklegate car parks was delayed in order to maximise funding options through external funding bids such as the Heritage Action Zone funding; however delays have also been encountered due to discussions with Landowners. Plans to focus delivery on Portholme Crescent whilst these issues are addressed have been scaled back to enable the space to be utilised as a walk-in testing centre for Covid-19. Work to install the first of Electrical Vehicle Charging Points (EVCP) is now complete, with points in South Parade and Back Micklegate car parks operational. As we start to move towards pre-Covid norms we are now starting to revisit delivery of the car park improvement programme and are working closely with colleagues in the Economic Development and Regeneration team to maximise funding available for improvements at Britannia car park, Tadcaster. The forecast has been amended to reflect ongoing delays around the Back Micklegate development.	370,168		
ICT - Channel Shift 2 Website & Intranet	16,720	16,720	8,360	2,900	-5,460	16,720	0	(Citizens Access Portal (Revenues) is to go Live in Q3 2021/22 with Citizens Access Portal (Benefits) also anticipated in Q3 2021/22. The remaining budget will be used for e-forms development through 2021/22			
ICT - Channel Shift 3 Website & Intranet	18,000	18,000	0	0	0	18,000	0	c	Channel shift Phase 3 - Housing management CX Portal project which has been delayed will commence throughout 2021/22 once Channel Shift 2 has been completed and the Civica CX Phase 2 project has commenced. This project is linked to the Income Management System replacement project. During Q3 the timescales of the project will be reviewed with the possibility this will move into 2022/23			
ICT - Disaster Recovery Improvements - Software / Hardware	17,790	17,790	0	0	0	17,790	o	C	This budget is for improvements aligned to Microsoft requirements & Disaster Recovery Improvements in 2021/22. A number of Oracle server upgrades will be required throughout the year to ensure that they remain compatible following software upgrades.			

General Fund	Original	Revised	<u>A</u> Year to date	Appendix D : 20 Year to date	21/22 Selby Dis Year to date		Capital Program Carry		eptember 2021 Comments	Forecast	Forecast	Forecast
	Budget Incl C/F		Budget	Actual	Variance	Forecast	Forward	Variance		22/23	23/24	24/25
ICT - End User Devices - Software / Hardware	54,760	54,760	27,380	16,103	-11,277	54,760	0	C	Budget is required for replacement hardware in relation to the digital workforce strand of the digital strategy. £43k has been raised as an order waiting for devices to be delivered for Clirs and new starters and central stock, due to delivery issues this is anticipated for delivery in Q3. The remaining will be required for high spend items such as monitors especially with any breakages and return to workplace requirements to support a soft hybrid environment - jabras/ cameras etc.	49,500	49,500	49,500
ICT - Digital Workforce - Telephones - Mobile Working	11,770	11,770	0	0	0	11,770	0	C	Budget is for replacement Mobile hardware in relation to the digital workforce strand of the digital strategy. A further 25 trades tablets are being purchased for rollout this year as current tablets are nearing end life. There is currently a shortage of available tablets.	9,500	9,500	9,500
South Milford Retaining Wall	15,000	15,000	0	0	0	15,000	0	(We are still awaiting confirmation from the parish priest as to whether approval for the improvement works to the wall will need to go through a Faculty application (similar to Listed Building Approval). It is currently unknown how long the process will take.			
Waste Collection Fleet	200,000	190,570	0	0	0	190,570	0	C	An order has ben raised for the additional 26 tonne RCV. Delivery is expected before the end financial year an are awaiting confirmation of the date. The balance of this budget will not be required and the budget reduction was approved at Q1	0		
Council Play Area Maintenance	197,730	197,730	0	0	0	197,730	0	C	Works at Grange Road have started and should be completed early in Q3. Consultation is ongoing on the designs for Charles Street and an Expression of Interest has been issued for the remaining four play areas over the next two years.	100,000		
Outdoor skatepark adjacent to Selby Leisure Centre	0	0	0	0	0	0	0	c	The skatepark although well used has not received any investment since the ramps were replaced at the time the Summit building was constructed. We wish to look at a co-design approach with the community to enhance safety and attract self regulation, revenue implications to this bid are managed within the leisure provision contract through IHL. This capital programme is for funding to: - complete community engagement and co-design - remove the fencing at the front and rear of the skatepark - install and repair dedicated lighting and CCTV - make good existing, and install additional ramps	150,000		
Replacement of Vehicle Fleet	3,510	3,510	0	0	0	0	0	-3,510	The Council's replacement commercial vehicle fleet has now arrived and is fully operational. The forecast has been updated to nil as all outstanding invoices have now been received.	0		
Purchase of Land	937,500	0	0	0	0	0	0	C	This budget has been removed as part of the MTFS approval			
New Build Projects (Loans to SDHT)	2,800,000	0	0	0	0	0	0	C	This budget has been removed as part of the MTFS approval			
Private Sector - Home Improvement Loans	27,720	57,720	28,860	10,452	-18,408	30,000	27,720	-27,720	RAS Loans remain an important tool in providing support for emergency repairs in homes owned by vulnerable people. We have completed 4 RAS loans in the first two quarters of 2021/22, 3 for new heating and hot water systems (including our first private sector air source heat pump) and 1 for a new bathroom. There are 4 new roof loans that are currently delayed due to contractor workloads but these should all complete during quarter 3. Historically, RAS loans are repaid to the council upon sale of the property allowing them to be recycled into new loans. This allows more vulnerable households to receive the help they need. We have so far received 1 repaid loan in 2021/22. In the whole of 2020/21 we received 3 repaid loans. New Bid approved at Council on 22 July 2021 for an additional £30k allocation per annum over the next 3 years to 2023/24. Approval is sought to revise the current year forecast to £30k and carry forward the balance into 2022/23.	57,720	30,000	

Appendix D : 2021/22 Selb	v District Council Capital Programme	- To 30 September 2021

	813,357	471.544	135,772	130.348	-5.424	471.544		costs causing some delay in completing adaptations. Due to the substantial budget £814k (DFG grant £503k- £311 carry forward) an additional Technical Officer has been temporary recruited 2 days a week for up to six		
								households continues to grow. Covid-19 is still impacting on the supply chain for contractors and increasing costs causing some delay in completing adaptations. Due to the substantial budget £814k (DFG grant £503k-£311 carry forward) an additional		
Empty Property Grants	84,886	84,886	42,443	19,152	-23,291	84,886	0	0 family. Progress on other schemes has slowed although a further 3 grants should complete in quarter 3 and discussions are on-going regarding a possible 2 further conversion schemes that will hopefully progress to full grants thus ensuring that our private rented portfolio for homeless beyophedide continue to grow.	80,000	
Empty Property Grants	84 886	84 886	42 443	19 152	-23 291	84 886	0	private rented accommodation for vulnerable households at risk of homelessness. We have completed 1 Empty Homes Grants in the first quarter of 2021/22, which provided a three bedroom house to a homeless n family. Progress on other schemes has slowed although a further 3 grants	80.000	

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Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Year to date Budget	Year to date Actual	Year to date Variance	Forecast	Carry Forward	Forecast Variance	Comments	Forecast 22/23	Forecast 23/24	Forecast 24/25
Housing & Asset Management System	103,660	103,660	0	0	0	103,660	0	С	The remaining capital balance is expected to be paid following the Phase 2 project completion in 2021/22.			
St Wilfrid's Court	93,733	93,733	0	0	0	0	93,733	-93,733	The programme scoping meeting identified requirement for significantly more investment than is available in the current budget. The current budget will therefore be utilised to address some of the higher priority issues identified during visit, as well as any essential health and safety related works. Government changes to the roadmap for easing restrictions has meant works to finalise the scoping works and subsequent issue of tenders was progressed as planned. Further delays have been experienced due to a lack of capacity within the team, which we are seeking to address through the ongoing restructure process. Given the ongoing upward pressure on materials and labour costs however, it is unlikely we would be able to deliver the improvements required within the available budget; hence a decision has been made to delay tender issue until next financial year when indications suggest the market pressures may have stablised.	93,733		
Environmental Improvement Plan	108,152	108,152	0	0	0	40,000	68,152	-68,152	This funding is earmarked to support a scheme being led by colleagues in the Contracts and Procurement Team. Work to progress the scheme was delayed due to Covid-19. Of the 6 sites this budget is supporting one site is due for completion in Q3, with a further site hoped to go to be completed by the end of the financial year. Works on the remaining 4 to be completed in 2022/23. The forecast has been adjusted accordingly with the estimated level of spend for this financial year.	68,152		
Housing Acquisition and Development	1,701,273	2,000,273	0	0	0	2,000,273	0	C	Programme for the development of HRA properties on phase 2 small sites, Starts on these sites has been delayed due to Covid and is anticipated in 2021/22. Work including, feasibility studies, asbestos surveys and garage clearance has been completed. Planning permission for development of three schemes has now been secured. Planning permission for the fourth scheme forming part of the package of works to be tendered has been delayed. This has resulted in a subsequent delay to the issue of the tender package originally anticipated in Q2. It is hoped planning permission will now been determined in Q3. The continuing current upward pressures on material and labour costs mean a decision as to whether to proceed immediately with the tender or delay until the market stabilises will be required once the planning position with the remaining site is determined. New Bid approved at Council on 22 July 2021. To extend the New Build/Acquisitions programme to maximise spend of s106 affordable housing commuted sums. Spend subject to 'self-financing business case'.	7,391,000		
Community Centre Refurbishment	64,377	64,377	0	0	0	64,377	0	C	Work to identify requirements outlined for other community centres under the FRA process is required. Progress on delivery of the programme was paused whilst we addressed other priority works which have been generated as a result of the various service suspensions resulting from Covid-19. We are now currently in the process of agreeing a programme of works to upgrade Fire Safety measures in a number of our community centres. During Q3 an assessment of works required will be established and the forecast will be reviewed in line with this.			
Empty Homes Programme - Improvements to Property	200,000	600,000	0	2,721	2,721	600,000	0	C	This supports the Empty Homes Programme and is available to purchase Empty properties that will be brought back in to use and let through the HRA and former council properties sold through the Right to Buy. We purchased 7 properties in 2019/2020, the work to improve these properties to a lettable position was delayed due to the pandemic but now works are complete and these are now let. 3 further properties are expected to be purchased in 21/22 (of which 1 has completed in October 2021) which will complete the programme. New Bid was approved at Council on 22 July 2021 for £400k to complete the Empty Homes Programme.	0	0	0

Heusing Devenue Assount	Original	Deviced	Year to date	Appendix D : 20 Year to date		strict Council C	Capital Progra Carry		eptember 2021 Comments	Forecast	Forecast	Forecast
Housing Revenue Account	Original Budget Incl C/F	Revised Budget	Budget	Actual	Year to date Variance	Forecast	Forward	Forecast Variance	Comments	22/23	23/24	24/25
Energy Efficient Programme	856,084	856,084		320,993	-107,049	856,084	0	c	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A programme of 315 properties has been identified for boiler and/or system upgrade this financial year. To date, our gas contractor has completed 150 installs on the programme, with a further 32 boilers replaced due to early failure. We continue to monitor material/labour availability and upward financial pressures on the same; although thus far these have not manifest in a request for increased rates. We are also currently developing a small programme of air source heat pump upgrades where the existing solid fuel or electric only systems are beyond economical repair.	510,225	520,430	530,840
Health and Safety Improvement Programme	1,010,552	1,010,552	505,276	242,359	-262,917	650,000	360,552	-360,552	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor for completion this year including: 412 properties for survey; 179 bathrooms, 130 kitchens and 548 electrical surveys. Thus far, our contractor is on target to complete these works as programmed. Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also recently been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. The forecast has been reduced due to the contractor not having the resources to deliver additional works.	915,227	565,770	577,090
Property Refurbishment Programme	5,013,864	5,013,864	2,506,932	1,599,664	-907,268	5,013,864	0	c	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor for completion this year including: 412 properties for survey; 179 bathrooms, 130 kitchens and 548 electrical surveys. Thus far, our contractor is on target to complete these works as programmed. Material availability and cost increases continue to pose a significant risk to delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also recently been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. We are currently finalising tender documentation to issue to market for a major capital voids programme. It is anticipated this programme of works will commence will commence in Q4 2021/22.	3,677,796	3,740,890	3,838,150

			<u>A</u>	ppendix D : 202	1/22 Selby Dis	trict Council Ca	apital Progran	ne - To 30 September 2021		
Property Investment Programme	1,381,030	1,381,030	690,515	371,261	-319,254	1,381,030	0	The multiple lockdowns experienced during the past year as a result of Covid-19 severely impacted the ability of our major works contractors to complete the programme identified. The situation was further exacerbated by customer refusals due to concerns around virus transmission, shielding, self-isolation etc., and material shortages. A significant programme of work has been allocated to our major works contractor for completion this year including upgrades to carbon monoxide detection in 548 properties. Thus far, our contractor is on target to complete these works as programmed. Material availability and cost increases continue to pose a significant risk to 0 delivery of the programme however, and we are currently in discussions with our major works contractor regarding a significant uplift in rates to cover rising prices. We have also recently been notified of an increase to the lead time for each kitchen, taking the period to six weeks; and are seeing increasing issues securing some materials e.g. roof tiles where the increasing energy costs are impacting manufacturers operations. We are currently in the process of agreeing a programme of works to upgrade fire safety measures in a number of our communal areas; which will also incorporate improvements (decoration etc.,) to those spaces.	435,680	444,390
Total HRA	10,532,725	11,231,725	4,130,765	2,536,998	-1,593,767	10,709,288	522,437	-522,437 13,083,266	5,262,770	5,390,470
Total Capital Programme	16,693,629	13,691,439	4,430,859	2,744,110	-1,686,749	12,429,357	1,660,238	-1,262,082 15,572,439	6,132,545	6,031,830

	Annual Budget
GF	
Capital Receipts	1,247,836
Grants & Contributions	813,357
External Borrowing	2,190,000
Asset Management Reserves	740,617
IT Reserve	359,094
Borrowing	
TOTAL	6,160,904
HBA	
Capital Receipts	0
Grants & Contributions	
External Borrowing	340,255
Major Repairs Reserves	8,527,792
IT Reserve	103,660
HCA Grant Funding	60,000
S.106 Commuted Sums - affordable housing su	1,501,018
TOTAL	10,532,725

Forecast
332,616
471,544
190,570
366,939
358,400
1,720,069
400,055
400,055
400,055
0

2,083,218

10,709,288

15,572,439	6,132,545	6,031,830
Forecast	Forecast	Forecast
22/23	23/24	24/25
857,883	330,669	0
755,717	402,360	402,360
0	0	0
758,573	17,746	0
117,000	119,000	239,000
2,489,173	869,775	641,360
1,478,200	0	0
0	0	0
5,692,266	5,262,770	5,390,470
0	0	0

0

0

5,262,770

0

0

5,390,470

0

5,912,800

13,083,266